

**MUNICIPAL SERVICE COMMISSION**  
**149, A.J.C. Bose Road, Kolkata – 700 014.**

**Advertisement No. – 6 of 2014.**

**Recruitment Examination, 2014 for different category of posts  
under the New-Town Kolkata Development Authority.**

On-line applications through our website [www.mscwb.org](http://www.mscwb.org) are invited from the Citizens of India on or before **13.01.2015** for recruitment to different category of posts under the New-Town Kolkata Development Authority.

Sl. No.	Name of the Post	No. of Vacancy	Category wise Vacancy Position	Scale of Pay & Grade Pay	Minimum Educational Qualification	Age
1.	Junior Office Assistant	5 (Five)	General – 3 S.C. – 1 S.T. – 1	P.B. – 2 Rs. 5,400 – 25,200/- G.P. – 2,600/- With higher initial start at Rs. 6400/-	Essential:- Madhyamik Pass or equivalent, Desirable:- Elementary knowledge in Computer Operation and Computer Typing	Age between 18 and 40 years as on 01.01.2014. Age relaxable as per Govt. Rules.
2.	Field Assistant	2 (Two)	General – 1 S.C. – 1	P.B. – 2 Rs. 5,400 – 25,200/- G.P. – 2,600/-	Essential:- Madhyamik Pass or equivalent, Desirable: - Elementary knowledge in Computer Operation.	-DO-
3.	Accounts Clerk	1 (One)	General – 1	P.B. – 2 Rs. 5,400 – 25,200/- G.P. – 2,600/-	Essential: - B.Com. Pass, Desirable: - Elementary knowledge in Computer Operation.	-DO-
4.	Cashier	1 (One)	General – 1	P.B. – 2 Rs. 5,400 – 25,200/- G.P. – 2,600/-	Essential: - B.Com. Pass , Desirable: - Elementary knowledge in Computer Operation.	-DO-
5.	Work Assistant	3 (Three)	General – 2 S.C. – 1	P.B. – 2 Rs. 5,400 – 25,200/- G.P. – 2,600/-	Essential:- Madhyamik Pass or equivalent, Desirable: - Elementary knowledge in Computer Operation.	-DO-
6.	Sub-Assistant Engineer (Electrical)	1 (One)	General – 1	P.B. – 4A Rs. 9,000 – 40,500/- G.P. – 4,400/-	Essential:- Diploma in Electrical Engineering or equivalent, Desirable: - At least One year experience in the field including knowledge in Computer Operation.	-Do-
7.	Supervisor	2 (Two)	General – 1 S.C. – 1	P.B. – 4A Rs. 9,000 – 40,500/- G.P. – 4,580/- With higher initial start at Rs. 10,230/-	Essential:- (I) Graduate or equivalent, (II) Knowledge in Computer Operation.	-DO-

**Method of Recruitment:** The method of recruitment will be notified later on in our website [www.mscwb.org](http://www.mscwb.org).

**Application Fee:** (Non refundable) An Application Fee of Rs. 150/- (Rupees One hundred and fifty) only and processing charge of Rs. 50/- (Rupees Fifty) only. **No application fee shall be paid by the candidates belonging to S.C., S.T. and PWD category, however processing charge of Rs. 50/- shall be collected from the applicants belonging to S.C., S.T. and PWD category in the same manner. Bank / Indiaideas.com Limited (Bill Desk) will collect service charges in addition to this.**

**Miscellaneous:** A candidate now in service under Central or the State Government, Semi Government, Local / Statutory Body shall have to ensure that No-Objection Certificate (N.O.C.) from his / her present Employer reaches the Office of the Municipal Service Commission within 7 (Seven) days preceding the date of Personality Test / Interview. Otherwise he / she will be considered not eligible for the Personality Test / Interview.

**Last Date:** Last date for Registration for on-line application and generation of challan is **13.01.2015 and application fee along with processing charges must be deposited to the Bank by 16.01.2015 and the process of submission of Application must be completed by 20.01.2015.**

**NOTE:** The Municipal Service Commission reserves the right to rectify errors and omissions, if any, in the process of holding the Examination and final declaration of result.

Dated, Kolkata  
The .....December,.2014.

Secretary  
Municipal Service Commission.